

APPENDIX B: Driver Pick-Up Procedures

Steel Dynamics, Inc. Engineered Bar Products Division
8000 N County Road 225 E, Pittsboro, IN 46167

SAFETY IS OUR #1 PRIORITY

- Drivers must follow all Steel Dynamics posted signage and traffic rules
 - 10 MPH Speed Limit
 - Make complete stops BEFORE entering buildings and at all Railroad Crossings
 - No CELL phone use while driving
 - All passengers under 18 years old must always remain in the truck
- Drivers must follow all Steel Dynamics Personal Protective Equipment (PPE) requirements outside of their truck
 - Hard Hat Required
 - Safety glasses
 - Close toe shoes (NO SANDALS OR FLIP FLOPS)
 - Long pants (NO SHORTS)
 - Shirts with sleeves at least 4 inches long (NO CUT OFFS OR TANK TOPS)
 - Reflective safety vest
- Always stay in full visibility of the loader. Do not make any sudden moves that the loader may not anticipate. Do not duck under a crane or trailer. Stay 10 feet away from any suspended load by crane or forklift
- Always stay with your truck
- Do not move the vehicle until instructed to do so by loader

STEEL LOADING LOGISTICS

- Loading hours are 24 hours per day, 7 days a week unless notified by SDI Dispatch.
- All loads MUST be scheduled prior to Pick-up by email: Pittsboro-shipping@steeldynamics.com
With a valid SDI Load ID
- SDI scale monitors CB CHANNEL 10
- Drivers must provide the Weighmaster their name, Load ID, Pick-up number, company name, and truck number
- Drivers must pre-stage their trailer for loading by: Breaking down side-kits, clearing clutter from deck, and laying dunnage across width of trailer
- Drivers must provide 4 pieces of 4x4"x8' hardwood dunnage.
If the driver does not have dunnage, SDI has hardwood dunnage available for CASH ONLY purchase at \$5 per piece
- Drivers will be notified by CB radio or CELL phone when they should proceed to the loading area
- Driver and SDI loader will review pick-list and load requirements BEFORE loading begins
- Driver is responsible for proper blocking and tarping of load. IF vertical blocking is required it must be placed on top of the horizontal dunnage and not directly on the trailer deck
- When loading is complete the driver must be prepared to immediately move to the tarp & tie-down area to secure load for travel
- After securing the load the driver must proceed to the outbound scale for final weigh-out.
- **Driver down-time is NOT available on SDI property. A public truck stop is available ¼ mile east of our facility**
- All truck traffic must use I-74 when travelling to and from SDI Pittsboro.
Steel Dynamics supports local law enforcement in this effort

Effective Date: 1/01/2009
Revised Date: 7/20/2020

SDI Initials: _____

Carrier Name: _____
Carrier Representative: _____